APPLICATION
The Sara Miller McCune Endowed Internship and Public Service Program
2019-2020

Mission
The Walter H. Capps Center for the Study of Ethics, Religion, and Public Life at University of California, Santa Barbara ("Capps Center") promotes discussion of how ethical teachings and values relate to civic life – at local, national, and global levels. It is committed to the fundamental belief that public dialogue and an informed and engaged citizenry are vital to democratic society. Non-partisan and non-sectarian, the Capps Center seeks to strengthen and extend the principles on which diverse, modern society rests, namely, tolerance and respect for the views of others, the practice of civility, and efforts at achieving the common good.

Program
The Sara Miller McCune Endowed Internship and Public Service Program ("Capps Center Internship Program") is a year-long service-learning program that integrates academic study with a paid internship in a local nonprofit organization. We place civic-minded UCSB undergraduate students with an interest in public service in a local Santa Barbara nonprofit where they contribute substantively to the missions of nonprofit organizations while also exploring their own interests and passions, all while gaining valuable professional experience.

Students who are selected to serve as interns receive stipends totaling $2,000 and eight (8) units of course credit over the course of the academic year.

• Fall Quarter
  o Students spend the fall quarter in a preparatory seminar taught by Nonie Hamilton (Capps Center Internship Program Academic Coordinator) for which they receive four (4) units of academic credit.
  o The course, entitled "Seminar in Social Ethics" (RGST 156CC), involves assigned readings and class presentations by leaders of local nonprofits or non-governmental organizations. It is intended to help prepare the students for their internships as well as provide them with training to pursue a career in the nonprofit sector.

• Winter & Spring Quarters
  o During the winter and spring quarters, students serve as paid interns for a total of 200 hours (10 hours per week) in a local nonprofit organization under the supervision of a staff mentor, and also attend two meetings with Ms. Hamilton.
  o Participating students are paid half of their stipend ($1,000) for completing the fall/winter requirements and the other half ($1,000) for completing the requirements for the spring quarter.

• Spring Quarter
  o In the spring quarter, in addition to their internships, students enroll in an Independent Studies course (RGST 156CI) for which they receive the additional four (4) units of academic credit. In this course, supervised by Ms. Hamilton, students prepare a paper integrating what they have learned through their studies and internship experiences.
  o Finally, at the end of the academic year, each “class” of students will participate in a year-end certificate ceremony (or “graduation”).
TO APPLY
Undergraduate students seeking admission to the Capps Center Community Internship Program for 2019-2020 are requested to fill out and submit the application found below by 12:00 p.m. on Monday, May 13, 2019.

INTERN ELIGIBILITY CRITERIA

1. Applicants should be rising Juniors or Seniors who have completed a substantial part of their major courses by the time of their internship.

2. A minimum grade point average of 3.0 is required.

3. Participants must be enrolled at UCSB for the duration of this program: Fall 2019, Winter 2020, and Spring 2020.

4. The strongest applications will demonstrate a civic-minded orientation and commitment to public service.

5. Applicants must also make a persuasive case that participation in the Capps Center Internship Program will contribute significantly to their education and professional aspirations.

HOW TO APPLY

1. **Student Data:**
Complete the Capps Center Internship Program Confidential Student Data Form (included below). Information requested on this form is needed for program administration and reports, and to communicate efficiently with you. Be assured that any personal data you might provide will be used in accordance with the policies governing student confidentiality.

2. **Personal Essay:**
Your personal statement should not exceed two pages, whether single or double-spaced. YOUR ESSAY IS VERY IMPORTANT. It will be evaluated on content and style as well as mechanics (i.e., grammar, spelling, punctuation, and vocabulary). The essay should reflect your own personal interests and abilities. In addition to addressing Intern Eligibility Criteria #4 and #5 (see above), please address the following in your essay:

1) Your overall personal goals and reasons for wanting an internship at a local nonprofit, clearly indicating how these relate to your academic background and goals as well as your professional aspirations.
2) The type of internship you seek, listing one or two issues of major importance in your chosen field.
3) Your perspective on the issue(s) you identified above.
4) Comments on your ability to work independently, citing examples if appropriate.

   *Note: Your essay should reflect your personal thinking and attributes. Please do not ask for copies of essays written by previous participants, as each applicant is evaluated on their own merits.*

3. **Résumé:**
Provide a copy, not to exceed two, single-sided pages, of your extracurricular activities, honors, or awards, and work experiences (paid and volunteer positions). Please be sure to include all personal contact information, including your name, mailing address, and both your U-mail and primary email addresses and phone number.
WHEN AND WHERE TO SUBMIT

All applications materials are due by **12:00 p.m. on Monday, May 13, 2019**.

- Interviews will be offered to a select group of applicants chosen by the Capps Center staff.
- Interviews will be 20 minutes in length and will be held in late May and early June of 2019.
- Successful applicants will be notified in June 2019.

**Email applications to:**

Capps Center Staff: nonie.hamilton@cappscenter.ucsb.edu

**Questions?**

Please attend the Informational Session on **Thursday, April 25th at 6:30pm in HSSB 3001E**.

For additional information please contact:

Nonie Hamilton, Academic Coordinator
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CAPPS CENTER INTERNSHIP PROGRAM STUDENT DATA FORM

Please type responses.

This application is for program to begin __________ quarter, 20__________

Last Name [ ] First Name [ ] Perm No. [ ]

Expected graduation date: Quarter [ ] Year [ ] Class Standing (as of Fall 2019) [ ]

U-Mail Address: ______________________________ Phone: ___________________________

Alternative Email Address: ______________________________ EAP Reciprocity [ ]

GPA: [ ] College: Letters and Science [ ] Creative Studies [ ] Engineering [ ]

Declared Major(s): [ ] Emphasis: [ ]

Declared Minor(s): [ ] Emphasis: [ ]

How did you hear about our Program? Check all that apply. Insert names and describe “Other” if applicable.

☐ Professor(insert name): [ ] Capps Intern(insert name): [ ] Other (describe): [ ]

Honors Program ☐ Education Abroad Program (EAP) ☐ Educational Opportunity Program (EOP) ☐ McNair Scholars Program

I certify that I personally completed this data sheet and application, and that the information I am providing is accurate:

Signature: _______________________________ Date: ___________________